

Manchester Tourism and Community Development Commission  
Meeting Minutes  
November 10, 2025  
6:00 pm

Approved  
1/12/2026

Members Present-Erin Kehely, Joseph Sherrill, Lori Watson, Lori West, Lori Perry & Mark Messick

Members Absent- None

Others Present- AJ Fox

Lori Perry called the meeting to order at 6:00 pm. Lori West called rolled, quorum was present.

Approval of Agenda- One change to agenda to include email from Katy Riddle, regarding nomination of tourism award to be presented at the Manchester Chamber of Commerce Gala held in January. Mark Messick made the motion to approve, Erin Kehely, seconded, motion carried.

Citizens Comments/Questions-NONE

Mark Messick made a motion to approve the October 13, 2025 minutes, Erin Kehely, seconded, motion carried.

New Business-Katy Riddle from the Manchester Chamber of Commerce was absent from meeting, but had sent an email to the committee regarding nomination for a local business to receive an award during the annual Manchester Chamber of Commerce Gala held in January 2026. Discussion was had on nomination, but would be withheld from the minutes until closer to gala.

Lori Watson made the motion to nominate business, Lori Perry, seconded, motion carried.

Old Business-Ice Rink Updates-AJ Fox stated contracts for the ice rink, sound and lighting had been signed, temporary fencing was in the process of being bid. Ice rink would be open to the public from December 12<sup>th</sup>- January 9<sup>th</sup>.

Skate Park Addition Discussion was tabled, and to be picked up at the next meeting. Committee needing additional information from Miranda Edwards who is over the parks to answer questions and also additional information from finance regarding budget.

Manchester Chamber of Commerce Report-None

Manchester Parks & Recreation Report-AJ Fox reported, Manchester Christmas Parade was to be held November 29<sup>th</sup>. The theme, "Small Town Christmas", was picked by the citizens of Manchester through an online poll.

Discussion was had on softball field additions, AJ stated, Miranda was working on shade for the bleachers and more information would be available at the next meeting.

Committee Reports-Discussion was had on a possible future project regarding Veterans Day, possible flags on the sides of 41. Committee agreed to look into it.

Questions regarding tourism department creation. Committee request invitation to Mayor Hobbs for update at next meeting.

Discussion was had on possible cancellation of December 8<sup>th</sup> meeting due to the upcoming Christmas holiday, lack of quorum or agenda items. Meeting to be determined week before meeting date.

Mayors Comments-None

Erin Kehely made the motion to adjourn the meeting, Joseph Sherrill, seconded, motion carried.

Adjournment 6:38 p.m.